

***City of Cambridge
Regular Meeting
July 10, 2023
7:00 p.m.***

A regular meeting of the Cambridge City Council was held on July 10, 2023, at Cambridge City Hall. Present were Mayor Mark Loveland, Council President Gene Neumann, Councilmember Delray Platt, Councilmember Levi Harrison and Councilmember Nanette Rhodes. Also, present were Sandra McKee City Clerk/Treasurer, Corey Morgan Public Works Superintendent, Robert Almanzo of HECO Engineers, Pat Britzius of The Record~Reporter, Travis Williams of Hardin Sanitation, Nina Hawkins, and Thel Pearson.

REGULAR MEETING

Welcome and Pledge of Allegiance – Mayor Mark Loveland called the meeting to order at 7:00 p.m. and welcomed patrons to the meeting. Nan Rhodes led the Pledge of Allegiance.

Consent Agenda – ACTION ITEM – Gene Neumann made a motion to approve the consent agenda (approve current agenda, approve Regular Meeting Minutes June 12, 2023, and pay bills). Nannette Rhodes seconded the motion and the motion passed unanimously.

Hardin Sanitation Rate Increase Request – Travis Williams – ACTION ITEM – Travis Williams the Site Manager for Hardin Sanitation requested the council approve a proposed Solid Waste Rate Adjustment CPI (8) from Hardin Sanitation. The request is for an 8% price increase for both Commercial and Residential service effective August 1, 2023. The proposed adjustment would get the pricing in Cambridge in line with the rest of Hardin’s adjoining jurisdictions. This adjustment equates to an additional \$1.68 per month for the most frequently utilized service level. Delray Platt made a motion to approve Hardin Sanitation Rate Increase Request. Gene Neumann seconded the motion and the motion passed unanimously.

Property at the End of 1st Street – Kermit Wiggins – This item not needed as per Kermit Wiggins

HECO Engineers Report - Transportation, Streets, Roads, Water System and Wastewater System – Robert Almanzo of HECO Engineering reported HECO submitted US 95 Pedestrian Improvements Draft Plans, Specifications and Cost Estimate for the City review and comment on June 29, 2023. HECO submitted the Draft Wastewater Facility Plan for City review and comment on July 6, 2023.

Child Pedestrian Safety Hwy 95 Pedestrian Improvements Project Design HECO Engineers– ACTION ITEM – After review Nanette Rhodes made a motion seconded by Delray Platt to approve the Child Pedestrian Safety Hwy 95 Pedestrian Improvements Project Design by HECO Engineers. Delray Platt seconded the motion. The motion was voted on with Councilmember Neumann aye, Councilmember Nanette Rhodes aye, Councilmember Delray Platt aye, and Councilmember Levi Harrison nay. The motion passed.

Approve Tentative Budget for 2023-2024 FY2024 – ACTION ITEM – After review of the tentative budget with City Clerk Sandra McKee, Nanette Rhodes made a motion to approve the Tentative Budget for 2023-2024 FY2024. Levi Harrison seconded the motion and the motion passed unanimously.

NOTICE OF BUDGET HEARING
Proposed Budget for 2023-2024 (FY2024)
City of Cambridge, Idaho

A public hearing by the Cambridge City Council, pursuant to Idaho Code 50-1002, will be held for consideration of the proposed budget for the fiscal year from October 1, 2023 to September 30, 2024. The hearing will be held at City Hall, 80 S Superior Street, Cambridge, Idaho at 7:00 p.m. on August 14, 2023. All interested persons are invited to appear and show cause, if any, why such budget should or should not be adopted. Copies of the proposed City budget in detail are available at City Hall during regular office hours (9:00 a.m. to 1:00 p.m. the 1st thru the 15th of the month) or by calling City Clerk Sandra McKee at 208-550-0591 or email cityclerk@cambridge.id.gov. City Hall is accessible to persons with disabilities. Anyone desiring accommodations for disabilities related to the budget documents or to the hearing, please contact City Hall at 208-257-3318 or City Clerk Sandra McKee at 208-550-0591 at least 48 hours prior to the public hearing. The proposed FY2024 budget is shown below as FY2024 proposed expenditures and revenues.

| EXPENDITURES | <u>FY 2022</u> | <u>FY 2023</u> | <u>FY 2024</u> |
|---|-----------------------|-----------------------|-----------------------|
| | ACTUAL | BUDGETED | PROPOSED |
| General Fund | | | |
| Total General Fund | 264,890.56 | 1,159,640 | 1,248,190 |
| Enterprise Funds | | | |
| Total Water Fund | 150,122.32 | 567,300 | 600,510 |
| Total Sewer Fund | 232,800.31 | 500,195 | 575,305 |
| Total Enterprise Funds | 382,922.63 | 1,067,495 | 1,175,815 |
| Museum Fund | | | |
| Total Museum Fund | 1,985.29 | 25,300 | 25,475 |
| Grand Total All Funds – Expenditures | 649,798.48 | 2,252,435 | 2,449,480 |

PROPOSED REVENUES

| | | | |
|-----------------------------------|-------------------|------------------|------------------|
| Property Tax Levy | | | |
| General Fund | 60,591.74 | 64,500 | 66,435 |
| Other Revenue Sources | | | |
| State Revenue Sharing | 35,114.90 | 42,235 | 40,731 |
| State Highway Users Distributions | 15,460.71 | 18,900 | 24,101 |
| Grants | 0.00 | 700,000 | 750,000 |
| Liquor Fund Distribution | 16,702.00 | 15,500 | 15,500 |
| Other | 145,488.34 | 18,505 | 26,423 |
| Fund Balance Carryover | 319,048.83 | 300,000 | 325,000 |
| Total General Fund | 592,406.52 | 1,159,640 | 1,248,190 |
| Enterprise Funds | | | |
| Water | 176,108.30 | 307,300 | 340,510 |
| Water Fund Balance Carryover | 327,730.64 | 260,000 | 260,000 |
| Total Water Fund | 503,838.94 | 567,300 | 600,510 |
| Sewer | 151,843.79 | 275,195 | 385,305 |
| Sewer Fund Balance Carryover | 261,619.02 | 225,000 | 190,000 |
| Total Sewer Fund | 413,462.81 | 500,195 | 575,305 |

| | | | |
|---|--------------|-----------|-----------|
| Total Enterprise Funds | 917,301.75 | 1,067,495 | 1,175,815 |
| Museum Fund | | | |
| Museum | 6,695.90 | 10,300 | 10,475 |
| Fund Balance Carryover | 14,458.66 | 15,000 | 15,000 |
| Total Museum Fund | 21,154.56 | 25,300 | 25,475 |
| Grand Total All Funds - Revenues | 1,530,862.83 | 2,252,435 | 2,449,480 |

The proposed expenditures and revenues for fiscal year 2023-2024 (FY2024) have been tentatively approved by the City Council and entered in detail in the journal of proceedings. Publication dates for notice of the public hearing are July 26, 2023 and August 2, 2023 in The Record-Reporter (An Imprint of the Adams County Record) the City of Cambridge official newspaper.

Draft Ordinance No. 2-2023 Accessory Dwelling Units – ACTION ITEM – The council reviewed the updated draft ordinance and like the changes that were made from the previous meeting. Delray Platt made a motion seconded by Nanette Rhodes to set another Public Hearing on Accessory Dwelling Units on August 14th at 7:15 or immediately following the budget hearing at 7:00 p.m. The motion was voted on and passed unanimously.

Ordinance No. 3-2023 Dog Kennels– ACTION ITEM – Nannette Rhodes made a motion to introduce and read Ordinance #3-2023 Dog Kennel by title only under suspension of rules and regulations. The motion was seconded by Gene Neumann. City Clerk Sandra McKee took a roll call vote with Councilmember Neumann aye, Councilmember Harrison aye, Councilmember Rhodes aye, and Councilmember Platt aye. The motion passed unanimously. Nanette Rhodes then read Ordinance #3-2023 by title only. Nanette Rhodes made a motion to suspend the rules and regulations and waive the 2nd and 3rd readings and vote on Ordinance #3-2023. Gene Neuman seconded the motion. The City Clerk took a roll call vote with Councilmember Neumann aye, Councilmember Harrison aye, Councilmember Rhodes aye, and Councilmember Platt aye. The motion passed unanimously. Nanette Rhodes made a motion to pass Ordinance #3-2023 under suspension of rules and regulations on one reading by title only. The motion was seconded by Levi Harrison. A roll call vote was taken with Councilmember Neumann aye, Councilmember Harrison aye, Councilmember Nanette Rhodes aye, and Councilmember Platt aye. The motion passed unanimously.

Executive Session – Idaho Code 74-206(1) (f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement. –

Nanette Rhodes made a motion to go into executive session for Idaho Code 74-206(1) (f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement. Gene Neumann seconded the motion. City Clerk Sandra McKee took a roll call vote with Councilmember Gene Neumann aye, Councilmember Levi Harrison aye, and Councilmember Rhodes aye, and Councilmember Delray Platt aye. The council went into executive session at 8:25 p.m. The

Mayor, City Clerk, Public Works Superintendent and the City Council members were present in the executive session. The council came out of executive session at 8:30 pm.

Possible Action from Executive Session – ACTION ITEM – no action taken.

Adjourn – Levi Harrison made a motion to adjourn the meeting and Gene Neuman seconded the motion. The motion passed unanimously with the meeting adjourning at 8:31 p.m.

Sandra McKee, City Clerk-Treasurer

Mark Loveland, Mayor