

City of Cambridge
Regular Meeting
July 12, 2021
7:00 p.m.

A regular meeting of the Cambridge City Council was held on July 12, 2021 at Cambridge City Hall. Present were Council President Mark Loveland, Councilmember Delray Platt, Councilmember Levi Harrison, and Councilmember Gene Neumann. Also, present were Sandra McKee City Clerk/Treasurer, Corey Morgan Public Works Superintendent, Robert Almanzo of HECO Engineers, Kim Northway of The Record~Reporter, Ken Newman, Debra McClellan, Kevin Kirby, Thel Pearson, and Nina Hawkins.

REGULAR MEETING

Welcome and Pledge of Allegiance – Council President Mark Loveland called the meeting to order at 7:00 p.m. and welcomed patrons to the meeting. Levi Harrison led the Pledge of Allegiance.

Consent Agenda – ACTION ITEM – Levi Harrison made a motion to approve the consent agenda (approve current agenda, approve minutes of Regular City Council Meeting June 14 and Special Meeting June 21, and pay bills). Gene Neumann seconded the motion and the motion passed unanimously.

Accept Resignation of Mayor Jack Toothman – ACTION ITEM – Mayor Jack L. Toothman submitted the following resignation – June 24, 2021 – Due to health reasons and with a saddened heart that I feel for the good of the City of Cambridge that I resign from my position of Mayor effective July 1, 2021. Delray Platt made a motion seconded by Levi Harrison to accept the resignation of Mayor Jack Toothman. The motion was voted on and passed unanimously.

Appoint Mayor to Fill Vacancy Until Next General City Election – ACTION ITEM – Delray Platt made a motion to appoint Mark Loveland as Mayor of Cambridge until the next regular city election. Gene Neumann seconded the motion. The motion was voted on and passed unanimously. Mark Loveland was given the Oath of Office by City Clerk Sandra McKee and took his place as Mayor.

HECO Engineers Report - Transportation, Streets, Roads, Water System and Wastewater System – Robert Almanzo of HECO Engineers reported that the 2nd Street Road Improvements design is underway and scheduled for draft submittal to the city for review about August 9, 2021.

Approve Grounds Equipment Maintenance (GEM) Program Intergovernmental Agreement for Equipment and Services – ACTION ITEM – Levi Harrison made a motion to Approve the Grounds Equipment Maintenance (GEM) Program Intergovernmental Agreement for Equipment and Services. Gene Neumann seconded the motion and the motion passed unanimously.

Well 1 Water Project Revised and American Rescue Funds – ACTION ITEM – Public Works Superintendent Corey Morgan reviewed the Well #1 Rehab Project with the council. The estimated cost of the project is about \$111,100. Proper procurement procedures will need to be done. The city will have HECO Engineers review and or help with the bidding documents. City Clerk Sandra McKee

reported that she applied for federal aid from the American Rescue Plan Act of 2021 and the city had received the first half of the distribution on June 29, 2021 in the amount of \$34,415.38. The second half of the distribution will be received in 12 months. The first report for the American Rescue Funds is due by Oct 31, 2021.

Phone Booth Restoration – ACTION ITEM – City Clerk Sandra McKee had talked to Aria Croly the former owner of Hunters Inn who sold it to Charles Lyons. She said they purchased the phone booth at a second-hand shop in Boise when they were the owners and had sold it with the property to Charles Lyons. Discussion was held regarding if the city could give it back to the new property owners. The clerk will contact the city attorney to go over the history and documentation.

Approve Tentative Budget for 2021-2022 – FY2022 – ACTION ITEM – City Clerk Sandra McKee reviewed the tentative budget for 2021-2022 FY2022 with the council. Levi Harrison made a motion to approve the tentative budget for 2021-2022 – FY2022. Gene Neumann seconded the motion and the motion was voted on and passed unanimously. The budget hearing for FY2022 is scheduled for August 9th at 7:00 p.m.

NOTICE OF BUDGET HEARING
Proposed Budget for 2021-2022 (FY2022)
City of Cambridge, Idaho

A public hearing by the Cambridge City Council, pursuant to Idaho Code 50-1002, will be held for consideration of the proposed budget for the fiscal year from October 1, 2021 to September 30, 2022. The hearing will be held at City Hall, 80 S Superior Street, Cambridge, Idaho at 7:00 p.m. on August 9, 2021. All interested persons are invited to appear and show cause, if any, why such budget should or should not be adopted. Copies of the proposed City budget in detail are available at City Hall during regular office hours (9:00 a.m. to 1:00 p.m. the 1st thru the 15th of the month) or by calling City Clerk Sandra McKee at 208-550-0591. City Hall is accessible to persons with disabilities. Anyone desiring accommodations for disabilities related to the budget documents or to the hearing, please contact City Hall at 208-257-3318 or City Clerk Sandra McKee at 208-550-0591 at least 48 hours prior to the public hearing. The proposed FY2022 budget is shown below as FY2022 proposed expenditures and revenues.

EXPENDITURES	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>
	ACTUAL	BUDGETED	PROPOSED
General Fund			
Total General Fund	385,932	421,226	578,249
Enterprise Funds			
Total Water Fund	157,279	440,200	561,100
Total Sewer Fund	225,571	479,100	491,800
Total Enterprise Funds	382,850	919,300	1,052,900
Museum Fund			
Total Museum Fund	13,690	16,300	16,300
Grand Total All Funds – Expenditures	782,472	1,356,826	1,647,449
 PROPOSED REVENUES			

Property Tax Levy			
General Fund	57,336	60,000	63,000
Other Revenue Sources			
State Revenue Sharing	21,777	12,637	32,158
State Highway Users Distributions	14,801	12,509	15,491
Grants	362,503	100,000	200,000
Liquor Fund Distribution	12,992	12,500	14,745
Other	23,769	23,580	12,855
Fund Balance Carryover	242,968	200,000	240,000
Total General Fund	736,146	421,226	578,249
Enterprise Funds			
Water	129,528	220,200	301,100
Water Fund Balance Carryover	250,442	220,000	260,000
Total Water Fund	379,970	440,200	561,100
Sewer	149,020	259,100	266,800
Sewer Fund Balance Carryover	246,009	220,000	225,000
Total Sewer Fund	395,029	479,100	491,800
Total Enterprise Funds	774,999	919,300	1,052,900
Museum Fund			
Museum	9,154	5,300	5,300
Fund Balance Carryover	15,176	11,000	11,000
Total Museum Fund	24,330	16,300	16,300
Grand Total All Funds - Revenues	1,535,475	1,356,826	1,647,449

The proposed expenditures and revenues for fiscal year 2021-2022 (FY2022) have been tentatively approved by the City Council and entered in detail in the journal of proceedings. Publication dates for notice of the public hearing are July 21, 2021 and July 28, 2021 in The Record-Reporter, the City of Cambridge official newspaper.

Consider Fee Resolution and Set Public Hearing on Fees if Needed – ACTION ITEM -

The council discussed fees. The council would like to have a Fee Resolution prepared for the August 9th meeting with a 5% increase on water and sewer services with an effective date of November 1, 2021 to consider. No public hearing is required on an increase of 5 percent or less.

Review Cambridge Comprehensive Plan and Future Land Use Map – Discussion was held on reviewing the Land Use and Agriculture sections of the Comprehensive Plan and review of the Future Land Use Map. The council will review these sections more at the next meeting.

Draft Personnel Policy – Discussion was held. The mayor asked councilmembers to review and edit the draft for the next meeting and he would go through it as well.

Adjourn – Delray Platt made a motion to adjourn the meeting and Levi Harrison seconded the motion. The motion passed unanimously with the meeting adjourning at approximately 8:30 p.m.

Sandra McKee, City Clerk-Treasurer

Mark Loveland, Mayor