

***City of Cambridge  
Regular Meeting  
July 13, 2020  
7:00 p.m.***

A regular meeting of the Cambridge City Council was held on July 13, 2020 at Cambridge City Hall in person and by telecommunication devices. Mayor Toothman called the meeting to order at 7:00 p.m. Present were Mayor Jack Toothman, Council President Jeff Chance, Mark Loveland, Delray Platt, and Levi Harrison. Also, present were Sandra McKee City Clerk/Treasurer, Corey Morgan Public Works Superintendent, Robert Almanzo of HECO Engineers, and Richard Trost. No one joined by telecommunication devices.

**REGULAR MEETING**

Welcome, Pledge of Allegiance, and Mayor’s Comment on Meeting Status – Mayor Toothman called the meeting to order at 7:00 p.m. and welcomed patrons to the meeting. Levi Harrison led the Pledge of Allegiance.

Consent Agenda – ACTION ITEM – Jeff Chance made a motion to approve the consent agenda (approve current agenda, approve minutes of regular meeting June 8, 2020, and pay bills) Mark Loveland seconded the motion and the motion passed unanimously.

Contracting with a Building Inspector and Fees – ACTION ITEM – Steve Pierson of Idaho Building Inspection Services, Inc. presented a proposal to the council for building inspection and permitting at the last meeting. Randy Nichols the Adams County Building Inspector had responded this month and said that Adams County would also be willing to contract for building inspection and services. The council discussed both proposals. Jeff Chance made a motion seconded by Levi Harrison to contract with Steve Pierson of Idaho Building Inspection Services, Inc. and have the contract reviewed by the city attorney. The motion was voted on and passed unanimously.

HECO Engineers Report - Transportation, Streets, Roads, Water System and Wastewater System – Robert Almanzo of HECO Engineers reported that based on the city’s 2020 Surface Management Street Inventory road rating status per email dated July 13, 2020, HECO has coordinated with the city to complete the Master Transportation Plan Update between August 31, 2020 and September 30, 2020.

Report on Street Maintenance & Potholes – Public Works Superintendent – Public Works Superintendent Corey Morgan reported that he had contact with Kim Braun Construction Services, Inc. many times since the first part of May about scheduling patching potholes in the city like they have always done in the past. The city has always asked them to have it done before Hells Canyon Days at the first of June. Corey still has not been able to get them to commit to a date. The council suggested looking into others including Washington County and Valley Paving that may be able to do the work if KBCS can not get it done soon.

Report on City Impact Area and Cambridge Economic Taskforce – City Clerk – City Clerk Sandra McKee reported that she had been working with the Washington County Planning and Zoning

Administrator Bonnie Brent regarding Washington County Code and Cambridge City Code regarding the City Impact Area. It looks like city code is in order but Washington County needs to make some minor changes to their code. Sandra will continue working with the county on these changes. The city clerk reported that the 1<sup>st</sup> meeting of the Cambridge Economic Taskforce was scheduled for July 14, 2020 at 7:00 p.m. The Cambridge Economic Taskforce will be a temporary committee appointed by the mayor. Members that have been appointed by the mayor include Ben Warren, Megan Warren, Chris Braun, Brandie Lincoln, Jay Reiss, Dan Morris, Jen VanMeer, Nick Petitermet, and Sandra McKee. Kit Kamo, Executive Director of SREDA will be doing a training at the first meeting. Because of the rise of COVID-19 the State Officials that were going to come to the training are not able to travel but we hope to have a training with them in the future.

Approve Tentative Budget for 2020-2021 – FY2021 – ACTION ITEM – City Clerk/Treasurer Sandra McKee presented the tentative budget for FY2021 to the council. Jeff Chance made a motion seconded by Levi Harrison to approve the tentative budget for FY2021 and enter it into the record of proceedings. The motion was voted on and passed unanimously. The budget hearing is scheduled for August 10, 2020 at 7:00 p.m.

Consider Fee Resolution and Set Public Hearing on Fees if Needed – ACTION ITEM – The council will consider raising building permit fees, review fees and inspection fees to the rate charged by Idaho Building Inspection Services, Inc. which is what Washington County is also charging. A Fee Resolution will incorporate these new fees to consider. Mark Loveland made a motion to set a public hearing on August 10, 2020 at 7:00 p.m. to consider the new fee resolution with an increase of more than 5% to building permit fees, review fees, and inspection fees. Jeff Chance seconded the motion and the motion passed unanimously.

Review & Consider New Ordinance on Excessive Noise, Disorderly Conduct, and Disturbing the Peace – ACTION ITEM – Councilmember Jeff Chance asked the council to consider changes and or additions to Title 5 of Cambridge City Code. Some of the things he would like considered are the section on Fireworks and how law enforcement enforces city code in the city. He also asked if section 4-4-2A on permits as being done. No permit had been issued on a yearly basis for the Cambridge Fire Department to put on the Annual July 4<sup>th</sup> Fireworks. Sandra McKee said in the last 14 years she knew of no permit for the annual display being done. It was just a standing event. This procedure and code will need reviewed. Councilmember Chance also would like to see 6-2-5 and the council appoint a “Vehicle Hearing Officer”. He also proposed addition to code on Disorderly Conduct, Excessive Noise, and Disturbing the Peace. Code from surrounding cities was reviewed. Councilmembers will consider the research and code sections for the next meeting.

Adjourn – Jeff Chance made a motion to adjourn the meeting and Mark Loveland seconded the motion. The motion passed unanimously with the meeting adjourning at approximately 9:08 p.m.

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Sandra McKee, City Clerk-Treasurer

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Jack Toothman, Mayor